

Cost of Tender Form: Rs.300

**Northern India Textile Research Association
Sector-23, Raj Nagar, Ghaziabad**

Tender document serial number: _____

30th October 2023

NOTICE INVITING TENDER FOR SCRAP

For and on behalf of Northern India Textile Research Association, Sector-23, Raj Nagar, Ghaziabad, the undersigned invites consolidated tenders from interested parties for the purchase of the items mentioned in appended list, on as is where is basis. The tender is subject to the following general terms and conditions and as per the rules and regulations of NITRA which may be amended from time to time.

TERMS AND CONDITIONS

1. Tender containing materials details, terms & conditions and notice inviting tenders would be available in NITRA office against cash payment of Rs. 300/- (Rupees three hundred only) (non-refundable) and only the prescribed form to be used.
2. The interested tenderers at their own expense may inspect the items at NITRA. The schedule of material inspection, tender sale & submission, tender opening and material disposal are as given below.

<i>TENDER FORM SALE & MATERIAL INSPECTION</i>	<i>30.10.2023 TO 03.11.2023 FROM 10.30 AM TO 4.00 PM</i>
<i>Last Date for Submission of Tenders</i>	<i>04.11.2023 up to 2:00 PM</i>
<i>Date & Time of Opening of Tenders</i>	<i>04.11.2023 at 3:00 PM</i>
<i>Date of Deposit of Ad-hoc Deposit</i>	<i>Immediately after announcing the successful bidder.</i>
<i>Deposit of balance amount</i>	<i>Within 24 hours of announcing successful bidder.</i>

3. Details of individual items are given in the enclosed list. **The bidders are required to satisfy themselves while inspection and quote accordingly.**

4. The interested tenderers are required to quote the price for each lot in *toto* and not for piecemeal lot. NITRA shall be charging GST and other government levies if any at the applicable rates and the same would be mentioned in the invoice.
5. The tenderers should deposit their tenders in a sealed envelope and put it in the dedicated tender box kept in NITRA at the office of Directorate on the above mentioned dates. **The bidders should enclose Demand Draft in favour of NITRA payable at Ghaziabad towards Earnest Money Deposit.** Amount of money payable towards EMD is mentioned in paragraph No. 7. *The tenders are required to be submitted in the prescribed format only.* Tenders submitted without Earnest Money Deposit (EMD) or received after the last date and time shall be rejected. Amount of money to be deposited towards EMD is mentioned in paragraph No. 7.
6. The tenders would be opened on the prescribed date and time in presence of the interested bidders.
7. There are three tender forms attached to this tender and the scrap items would be sold in the appropriate manner as mentioned against each of them.

Tender Lot No.	Rate to be quoted	EMD	Amount to be deposited immediately after declaration of successful bidder
(1)	(2)	(3)	(4)
LOT-1 – Air-conditioners & Compressor	Lump sum	Rs.4,000/-	Rs.5,000/-
LOT-2 – Computer items (CPUs, Monitors, Printers, UPS etc.)	Lump sum	Rs.4,000/-	Rs.5,000/-
LOT-3 – General Scrap (Metal, Plastic & Wooden scraps)	Lump sum	Rs.3,000/-	Rs.2,000/-

Each tender should be put in sealed envelope provided by NITRA mentioning the lot number on top of the envelope. Each tender should contain separate EMD.

8. Lot-wise scrap items would be allotted to the bidder who quoted highest amount. Successful bidders would be required to deposit a sum equal to column No. (4) of the above table on the date of opening of the tender, immediately after intimation by NITRA as to the fact that their bids are successful, as ad-hoc deposit. The same should be deposited either by way of NEFT/RTGS/Demand Draft in favour of NITRA, Ghaziabad or by cash. Successful bidders who do not comply with the same may lose the award of the tender and the same may be dealt with in accordance with the discretion of the management.
9. Successful bidder would be allowed to lift the material at their own expense **only after full payment** is received by NITRA. The EMD of the successful bidder would be adjusted in the total quoted amount. The balance amount has to be deposited within one working day up to 3:00 PM immediately on the next working day before lifting the material in NITRA through NEFT/RTGS/DD/Cash in favour of NITRA, payable at Ghaziabad.
10. **If the balance amount is not deposited by the Successful bidder before the aforesaid date in NITRA**, the material would be disposed-off to the next successful bidder or as may be decided. **The Earnest Money Deposit (EMD) and all other payments made by such defaulters would be forfeited.**
11. The tenderers should lift the stock at their own expense and the same should be taken out from NITRA premises within 24 hours after making the payment. Delay in lifting, NITRA would charge Rs.2,000.00 per day towards demurrages. If not lifted by the stipulated date and time, NITRA shall not be responsible for any kind of pilferage, theft etc. and only such successful bidders are alone responsible.
12. The items should be removed from existing location with care and diligence and without causing any kind of damage to NITRA building and its surroundings. No damage to be

caused to flora in gardens and tenderers are responsible for any damage.

13. In case of two or more offers with equal and identical amount the offer shall be decided by draw of lots by the management.
14. Director General, NITRA has got right to accept or reject any of the tenders and to vary the terms and conditions of the notice inviting tender, without assigning whatsoever reason.
15. The tenders may be cancelled, withdrawn, rescinded or postponed at any time by NITRA without assigning any reason thereof.
16. Earnest money of the unsuccessful bidders would be refunded by NITRA through A/c payee cheque. Alternatively, the demand drafts submitted by them would be returned to them within 15 working days from the date of opening the tender.

Dr. ARINDAM BASU
DIRECTOR GENERAL

LOT - 1
(Air-conditioners & Compressor)

Form Sl. No. _____

Place: _____

Date: _____

TENDER FOR SCRAP

In response to the notice inviting tender dated 30.10.2023, I/we am/are offering our rates for the items after having physically seen and inspected and listed.

We quote Rs. _____ (Rupees _____ only) Lump sum for the above Lot.

We are agreeable to deposit a sum of Rs. _____ (Rupees ____ only) immediately after we are declared as the successful bidder.

Signature _____

Name _____

Name of the Firm _____

Address _____

Telephone No. _____

EMD details: Demand Draft no. _____ dated _____ for Rs.4,000/- (Rupees Four Thousand only) drawn on _____ Bank, favouring NITRA, payable at Ghaziabad towards Earnest Money Deposit (EMD) is enclosed.

LOT - 2

(Computer items (CPUs, Monitors, Printers, UPS etc.)

Form Sl. No. _____

Place: _____

Date: _____

TENDER FOR SCRAP

In response to the notice inviting tender dated 30.10.2023, I/we am/are offering our rates for the items after having physically seen and inspected and listed.

We quote Rs. _____ (Rupees _____ only) Lump sum for the above Lot.

We are agreeable to deposit a sum of Rs. _____ (Rupees ___ only) immediately after we are declared as the successful bidder.

Signature _____

Name _____

Name of the Firm _____

Address _____

Telephone No. _____

EMD details: Demand Draft no. _____ dated _____ for Rs.4,000/- (Rupees Four Thousand only) drawn on _____ Bank, favouring NITRA, payable at Ghaziabad towards Earnest Money Deposit (EMD) is enclosed.

LOT – 3

General scrap (Metal, Plastic & Wooden scraps)

Form Sl. No. _____

Place: _____

Date: _____

TENDER FOR SCRAP

In response to the notice inviting tender dated 30.10.2023, I/we am/are offering our rates for the items after having physically seen and inspected and listed.

We quote Rs. _____ (Rupees _____ only) Lump sum for the above Lot.

We are agreeable to deposit a sum of Rs. _____ (Rupees ____ only) immediately after we are declared as the successful bidder.

Signature _____

Name _____

Name of the Firm _____

Address _____

Telephone No. _____

EMD details: Demand Draft no. _____ dated _____ for Rs.3,000/- (Rupees Three Thousand only) drawn on _____ Bank, favouring NITRA, payable at Ghaziabad towards Earnest Money Deposit (EMD) is enclosed.